



Governing Board of Trustees
AGENDA
Thursday, June 20, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER4:30

1.1 Call to Order

2.0 OPEN SESSION.....4:30

2.1 Pledge to the American Flag

2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

2.3 Board Recognition

- Retiring Employees Sherry Powell and Jackie O’Keefe
- CIF Champions CHS Boys’ Golf Team
- Certificated Teachers who have cleared their credential through the San Diego South County Teacher Induction Consortium: James Farrar, Rahel Gottlieb, Justin Rancourt, Angelia Tieman, and Kristen Wingerter

2.4 Shareholder Reports

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items)5:00

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....5:20

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

4.1 Approve the Regular Meeting Minutes of May 16, 2013, and Special Meeting Minutes of May 16 (Budget Study Meeting) and May 2, 20134

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4.12	Approve the Student Services Strategic Plan for the 2013-2014 School Year.....	24
4.13	Silver Strand State Preschool Program Self-Evaluation Annual Report	25
4.14	Approve the Career Technical Education Application for 2013-2014 Funding to Implement the Carl D. Perkins Career and Technical Education Improvement Act of 2006.....	29
4.15	Approve and Enter Into the Internship Program Agreement between the Coronado Unified School District and Brandman University.....	30
4.16	Approve Proposal for Negotiations Presented by the California School Employees Association (CSEA), Chapter 386 to the Coronado Unified School District.....	31
4.17	Approve Proposal for Negotiations Presented by the Coronado Unified School District to the California School Employees Association (CSEA), Chapter 386.....	32
5.0	REPORTS.....	5:25
5.1	Learning Report (written)	33
	• Professional Development Plan	
5.2	Annual Report on School Trips (written)	38
5.3	Coronado Schools Foundation Annual Report (15 minutes).....	48
5.4	Discussion of HVAC in CHS Building 400 (10 minutes).....	50
5.5	Summer Construction Projects (10 minutes).....	51
5.6	Business Services Report (20 minutes)	52
	• Draft 2013-14 General Fund Budget	
6.0	ACTION ITEMS.....	6:25
6.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (10 minutes)	57
6.2	Adopt New Local Policy 3050, Financial Philosophy, and Revised Board Policy 3100, Business and Non-instructional Operations.....	58
6.3	Award Bid for the Coronado Unified School District for RFQ #2013-1 Long Range Facilities Master Plan Services	66
6.4	Approve the Services of Fiscal Crisis and Management Team to Conduct a Special Education Study.....	67

7.0 ORGANIZATIONAL BUSINESS	7:20
7.1 Proposed List of Agenda Items for Future Board Meetings (5 minutes)	68
7.2 Comments from Board Members	
7.3 Regular Board Meeting is June 27, 2013, 4:30 PM (Approve the 2013-2014 Budget)	
8.0 CLOSED SESSION	7:35
8.1 Public Employee Performance Evaluation	
8.2 Public Employee Discipline/Dismissal/Release	
8.3 Conference with Legal Counsel, Existing Litigation, Government Code Section 54956.9 Subdivision a: Two Cases: #2013030512 and #2013020662	
9.0 RECONVENE TO OPEN SESSION (District Board Room)	8:30 approximately
9.1 Report Any Action Taken in Closed Session	
10.0 ADJOURN	

<p>Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.</p>
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AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of May 16, 2013, and Special Meeting Minutes of May 16 (Budget Study Meeting) and May 2, 2013 (Action)

Background Information:

Presented for Board Approval:

- May 16, 2013, regular meeting minutes;
- May 16, 2013, (Budget Study Committee) special meeting minutes; and
- May 2, 2013, special meeting minutes.

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
May 16, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Bruce Shepherd, Dawn Ovrom, Brenda Kracht and Maria Simon. Member Ledyard Hakes was absent. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Emily Kob introduced 2013 incoming Student Board Representative Keelin Shauwnessy. Keelin Shauwnessy took her seat at the Dais for this meeting.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#61

Motion: Simon Second: Kracht Vote: 4-0.

2.3 Board Recognition

- ❖ The Board recognized and thanked Emily Kob for her service as the Student Board Representative and wishes her well in her future endeavors
- ❖ Lina Douglas for her dedication to the families and students and in recognition of our outstanding service as President of the District's Special Education Parent Advisory Committee (SEPAC)

2.4 Student Report

- Madyson Mireles and Jean Younce reported on Silver Strand Elementary School's Activities

2.5 Superintendent's Annual Evaluation

Board President announced that the Board completed its annual evaluation of Superintendent Dr. Felix on May 6, 2013, concluding that his performance as District Superintendent during the 2012-2013 school year has been exemplary. Members stated that Dr. Felix has shown consistent, meaningful and measurable progress on each of the District's five Board Goals. He has met and exceeded all expectations regarding his duties to students, staff and the local community, with specific excellence related to negotiations. Dr. Felix has effectively guided the District forward in a time of significant change in pedagogy, technology and information delivery. Dr. Felix has maintained a culture of cooperation and transparency and has fostered a collaborative group of dedicated professionals who work together in leadership teams and inspired greater achievement in all aspects related to the mission of the District. The Board appreciates the leadership, vision and commitment that Dr. Felix brings to his work and recognized that his skills, experience and judgment are a significant asset to the District. The Board also congratulated Dr. Felix on being selected as Superintendent of the Year for all of Imperial and San Diego Counties. The Board extended the Term of the Superintendent's Employment Agreement to June 30, 2017, which is the maximum allowed by law. This extension incorporates all previous amendments to the Employment Contract and does not offer the Superintendent any additional compensation.

2.6 Stakeholder Reports

- Lina Douglas updated the Board on the activities of SEPAC
- Kathleen Lennard updated the Board on the CSF Summer Enrichment Program
- Rich Brady updated the Board on the activities of CoSA

3.0 COMMENTS FROM THE AUDIENCE

Community Member Scott Chasin addressed the Board and said that the BBMAC is a wonderful facility. He announced that the Coronado Girls Swim Team won second place in CIF Division II Competition.

4.0 APPROVAL OF CONSENT AGENDA

Motion: Kracht Second: Shepherd Vote: 4-0

#62

- 4.1 Approve the Regular Meeting Minutes of April 25, 2013 and Special Meeting Minutes of April 18, 2013
- 4.2 Approve/Ratify Purchase Orders
- 4.3 Approve/Ratify Contracts for Services
- 4.4 Approve Request for Continuing Membership and Agreement to the Conditions of Membership between Coronado Unified School District and California Interscholastic Federation, San Diego Section for the 2013-2014 School Year
- 4.5 Authorize Karl Mueller, Coronado High School Principal, as School League Representative to the California Interscholastic Federation, San Diego Section for the 2013-2014 School Year
- 4.6 Ratify and Approve Out-of-State Conferences
- 4.7 Approve Certificated Personnel Register
- 4.8 Approve Classified Personnel Register
- 4.9 Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education
- 4.10 Adopt Resolution Authorizing the Temporary Transfer of Special or Restricted Moneys between District Funds during the 2013-14 Fiscal Year
- 4.11 4.11 Adopt Resolution to Establish a Restricted Fund to be known as the Other Enterprise Fund [63-00]
- 4.12 Adopt Resolution Authorizing the Creation in the State General an Education Protection Account to Receive and Disburse Revenue Derived from Incremental Increases in Taxes Imposed by Article XIII, Section 36(f)
- 4.13 Acknowledge the Report of the Board President with Respect to the Superintendent's Annual Evaluation, and Approve a One Year Extension of the Employment Agreement, as well as Amend and Restate the Employment Agreement between Coronado Unified School District Board of Education and Superintendent Jeffrey P. Felix, Ed.D.

5.0 ACTION ITEMS/PUBLIC HEARINGS

- 5.1 **Approve Temporary Fiscal Support for Coronado Pathways**

#63

Motion: Kracht Second: Simon Vote: 4-0

- 5.2 **Approve Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year**

#64

Motion: Shepherd Second: Simon Vote: 4-0

5.3 **Public Hearing on Tier III Categorical Flexibility and Approval of the Proposed Use of Funding** #65

The Public Hearing opened at 5:05 PM. There were no comments and the Public Hearing Closed at 5:05 PM

Motion: Shepherd Second: Simon Vote: 4-0

6.0 REPORTS (See Agenda for Written Reports)

6.1 **Brian Bent Memorial Aquatics Complex (BBMAC) Third Quarter Actuals and Report**
Board Members were very pleased with the Third Quarter Actuals and commended Carrie Fisher-Fernan, Director of the BBMAC, for all her hard work and scheduling. Member Shepherd requested that the Superintendent send a letter highlighting the economic impact with a copy of this report to City Council and the Chamber of Commerce.

6.2 **Coronado Student and Family Enrichment (SAFE) Annual Report**
Executive Director Andrea Webster presented an overview of SAFE's Annual Report and answered Board questions.

6.3 **Business Services Report:** Draft 2013-2014 General Fund Budget

6.4 **Learning Report:** Transition to the Common Core State Standards and Smarter Balanced Assessment, CMS 7th Period Day, Character Education Report, Coronado Unified School District 100 Year Birthday Update

6.5 **Human Resources Report:** Certificated Evaluation Process, Classification and Compensation Study

6.6 **Student Services Report:** Section 504 of the Rehabilitation Act, Guidance and Counseling, School Safety and Security

7.0 PROPOSALS/FIRST READINGS

7.1 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits**

8.0 ORGANIZATIONAL BUSINESS

8.1 Superintendent's Management of Board Goals 2012-2013

8.2 Proposed List of Agenda Items for Future Board Meetings

8.3 Comments from Board Members

8.4 **Upcoming Governing Board Meetings**

✓ Regular Board Meeting is June 20, 2013, 4:30 PM

✓ Regular Board Meeting is June 27, 2013, 4:30 PM (Approve the 2013-2014 Budget)

9.0 ADJOURN

The meeting was adjourned at 7:45 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING
UNADOPTED MINUTES
May 16, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Dawn Ovrom called the meeting to order at 3:50 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Bruce Shepherd, Brenda Kracht (arrived at 3:52 PM), Dawn Ovrom and Maria Simon. Member Ledyard Hakes was absent. Also present were Jeffrey Felix, Superintendent; and Keith Butler, Assistant Superintendent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#60

Motion: Shepherd Second: Simon Vote: 3-0 (Member Kracht arrived after the vote)

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 BUDGET STUDY COMMITTEE MEETING

4.1 **Second Interim Report**

Assistant Superintendent Keith Butler presented an overview and answered questions from the Committee and Board on the Second Interim Budget.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Board Member Comments

5.2 Next Regular Board Meeting will be Thursday, May 16, 2013, 4:30 PM

6.0 ADJOURNED

The meeting was adjourned at 4:25 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING
UNADOPTED MINUTES
May 2, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon. Also present was Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents.

2.0 OPEN SESSION

2.1 Pledge to the American Flag

2.2 **Approve the Agenda**

#59

Motion: Hakes Second: Kracht Vote: 5-0

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 STUDY SESSION

4.1 **School District Finance Philosophy**

Governing Board Members continued their discussion on developing a financial philosophy statement that would assure the long-term sustainability for our programs.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Board Member Comments

5.2 Next Special Board Meeting will be Thursday, May 16, 2013, 3:45 PM (Budget Study Committee)

Next Regular Board Meeting will be Thursday, May 16, 2013, 4:30 PM

6.0 CONVENE TO CLOSED SESSION

The Board convened to Closed Session at 5:51 PM

7.0 RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:25 PM. No action was taken.

8.0 ADJOURNED

The meeting was adjourned at 7:25 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.2 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

Purchase Orders	April 1 through April 30, 2013	\$245,591.62
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

Name	Dates	Amount	Source of Funds
ACES Student A	1/22/13-6/30/13	\$13,000	Special Ed
Coast Music Therapy Student B	1/14/13-2/22/13	\$1,000	Special Ed
Dependable Nursing Nursing Services	5/28/13-6/30/13	\$6,240	Special Ed
Fagen Friedman & Fulfroost Legal Services	7/01/13-6/30/14	Per Fee Schedule	General Fund
Family Guidance and Therapy Center of Southern California Student C	8/01/12-09/01/12	\$4,237.50	Special Ed
Invo HealthCare Associates Therapy Services	4/24/13-6/30/13	Per Fee Schedule	Special Ed
Knorr Systems, Inc. Pool Maintenance Services	7/01/13-6/30/14	\$13,872	BBMAC
Nevertardy Transit, LLC Transportation AM Route and Field Trips	5/8/13-5/31/13	\$1,905	General Fund
PT in Motion Student D Student E Student F Student G Student H Student I Student J Student K	10/01/12-11/01/12 4/15/13-6/30/13 2/18/13-6/30/13 1/07/13-6/30/13 10/01/12-6/30/13 9/01/13-6/30/13 7/01/13-4/15/14 10/01/12-6/30/13	\$500 \$1,575 \$2,800 \$4,000 \$5,000 \$5,250 \$5,600 \$6,300	Special Ed

Name	Dates	Amount	Source of Funds
San Diego County Office of Education Cloudconnect and File Hosting	11/9/12-8/31/15	2012-13 \$35,000 2013-14 \$35,000 2014-15 \$35,000	Capital Fund
San Diego CCTV Pros Security Cameras and Equipment, Software and Technology Systems, Installation and Support	6/24/13-8/24/13	NTE \$13,301.02	Capital Fund
Scripps Memorial Student L Student M	1/07/13-6/30/13 1/07/13-6/30/13	\$1,200 \$1,200	Special Ed
SimplexGrinnell LP Provide Labor and Materials to Perform Sprinkler System Repairs and 5 Year Certification Inspection at ECDC	6/06/13	NTE \$4,480	General Fund
SixTen and Associates Mandate Reimbursement Claim Preparation Services	7/01/13-6/30/14	NTE \$12,000	General Fund
South Bay Unified School District Transportation Services	7/01/13-6/30/14	\$417,529	Transportation
Strategos Consulting, Inc. Safety and Security Services Safety and Security Services	5/01/13-6/30/13 7/01/13-6/30/14	NTE \$10,000 \$60,000	Capital Fund
Warner Unified School District MOU to Support Title III, LEP Participate in a Consortium With Warner Unified School District	7/01/13-6/30/14	CUSD Receives \$5,761	Title III, LEP

Financial Impact:

The contracts listed above are included in the 2012-13 budget.

Superintendent's Recommendation:

JPF

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.4 Approve Out-of-State Conference (Action)

Background Information:

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses, incurred by any employee performing authorized services for the District.

In addition, the Governing Board has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Report:

The following employee is requesting Board approval to attend an out-of-state conference:

Matt Heinecke will be attending the AP Music Theory Workshop at the College Board AP conference held in Las Vegas from July 18 to July 20, 2013. The conference relates to Mr. Heinecke’s need to avail himself of curriculum changes in AP Music Theory and gain resources for the benefit of his students. There are no local, in-state conferences offering AP Music Theory.

Financial Impact:

The cost of the Workshop is approximately \$1320, and will be funded from the CHS ASB AP fund.

Superintendent’s Recommendation:

JPF

That the Board ratify and approve the out-of-state travel for the above employee, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Certificated Personnel Register (Action)

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Dailey, Shannon	Academic/Support and Enrichment Teacher Village Elementary	Personal	6/08/13
Hayden, Shawna	Elementary Teacher Strand Elementary	Personal	6/08/13
Mann, Kara	Academic/Support and Enrichment Teacher	Personal	6/08/13
O’Keefe, Jackie	Elementary Teacher Strand Elementary	Personal	6/30/13

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Belong, Nicole	Science/Biology Teacher Coronado High	Maternity	8/14/13-9/02/13
Silverman, Ian	History Teacher 40% Coronado High	Personal	8/14/13

Superintendent’s Recommendation:

JPF

That the Board approve the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Herrera, Hilda	Food Service Worker 3 Coronado High (Previously Food Service Worker 2)	Range 4, Step 2	5/22/13

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Gould, Cary	Instructional Assistant-P.E Village Elementary	Personal	6/06/13
Foley, Maria	Instructional Assistant Strand Elementary	Personal	6/06/13
Ortiz, Alejandra	Food Service Worker 2 Village Elementary	Personal	6/06/13
Powell, Sherry	Health Technician Silver Strand Elementary	Personal	6/06/13
Quinlan, Kim	Instructional Assistant-P.E. Village Elementary	Personal	6/06/13
Reinks, Kellie	Clerk Typist Coronado Middle	Personal	6/06/13
Voit, Jim	Campus Assistant Village Elementary	Personal	6/06/13
Wilson, Sally	Clerk Typist CRG/Coronado High	Personal	6/06/13

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.7 Adopt Resolution Regarding Discontinuance of Classified Position of Facilities Accounting Technician (Action)

Background Information:

Coronado Unified School District is obligated to complete a Facilities Report on a quarterly basis when construction is occurring within the District. During 2005, a Facilities Accounting Technician was hired to complete required reports. These reports documented the progress of financial expenditures as they related to facilities. The position of Facilities Accounting Technician was required to ensure these reports were accurately completed and submitted to the state and federal entities in a timely manner.

Currently, in June of 2013, the state and federal reports are minimal. As staff members review this position and the impact of services rendered by the position of Facilities Accounting Technician, it is determined that the functions of this position are no longer required due to lack of work.

The attached resolution regarding discontinuance of a certain classified position is the recommendation for the Board to consider and approve as an initial step in the layoff of the 15 hours per week/12 month work year Facilities Accounting Technician position.

Financial Impact:

The approval of the resolution will decrease expenditures for the 2013-2014 school year by \$20,000.

Superintendent's Recommendation:

JPF

That the Board adopt Resolution #13-06-01 regarding discontinuance of classified position of Facilities Accounting Technician.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING THE ELIMINATION OF THE CLASSIFIED POSITION OF
FACILITIES ACCOUNTING TECHNICIAN;
CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEE**

RESOLUTION #13-06-01

On motion of Member _____, seconded by Member _____, the following Resolution is adopted:

WHEREAS, the Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures of the 2013-2014 school year that the best interests of the District would be served by the elimination of services being provided in a classified employee position and based upon such elimination of services, a classified employee will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45390;

WHEREAS, the classified position and elimination of services referred to herein is as follows:

POSITION

ELIMINATION

Facilities Accounting Technician

One (1) position of 15.0 hours per week/
12 month work year

NOW, THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct;
2. The services being performed in the classified position set forth hereinabove shall be eliminated and as a result of said action, a classified employee shall be laid off due to lack of work and/or lack of funds;
3. Said elimination of a classified position shall become effective on a date not earlier than 60 days after written notice is given to the employee; and
4. The Superintendent or his designee is directed to give notice of layoff to the affected classified employee (considering displacement or bumping rights), as required by the Education Code including sections 45298 and 45308, where applicable;

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 20th day of June 2013, at Coronado, County of San Diego, California.

BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the time and place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

DATE: June 20, 2013

Jeffrey Felix, Ed.D.

AGENDA – June 20, 2013

4.0 **CONSOLIDATED MOTION FOR CONSENT CALENDAR**

DISTRICT ORGANIZATION AND BOARD OPERATION

4.8 Uniform Complaint Quarterly Report

Background Information:

In May 2000 the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools, and some apply to all school districts and schools.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

Report:

This is the fourth quarter of the 2012-2013 school year reporting period. The District has received no complaints.

Financial Impact:

None.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.9 Authorize Disposal of Surplus Property (Action)

Background Information:

According to Board Policy 3270, the Board must take action to declare materials and equipment obsolete so that the District may dispose of those materials. The District has identified four district buses and a treatment table from the CHS Training Room that need to be removed from inventory.

Report:

District Buses as follows:

#COR 1 Bus: VIN: 1BAANBMA2VF069307, 1996 Bluebird CNG, 78 PAX

#COR 3 Bus: VIN: MH336421, 1992 International Diesel, 48 PAX

#COR 4 Bus: VIN: MH336406, 1992 International Diesel, 48 PAX

#COR 5 Bus: VIN: 1BABNBOA33F213616, 2002 Bluebird Diesel, 84 PAX

CHS Training Room equipment as follows:

Treatment table: Wood framed table covered with a green vinyl top

The buses and equipment have reached the end of their useful life.

Financial Impact:

The surplus value of the four buses is \$35,500 which will be put into the General Fund in 2013-2014.

Superintendent's Recommendation:

JPF

That the Board declares the buses and equipment obsolete and that the District be authorized to dispose of them in accordance with District policies and Education Code requirements.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2012

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.10 Approve 2013-2014 Outdoor Education Contract and Contract for the Marine Science Floating Lab (Action)

Background Information:

Contracts to participate in the County Outdoor Education program, which include the Sixth Grade Camp Program and Marine Science Floating Laboratory, are executed annually between the School District and the County. The contracts cover the 2013-2014 school year.

Financial Impact:

Students participating in the Sixth Grade Camp program are responsible for the pupil fee of \$290, which covers pupil’s food, lodging and transportation, and the fee for the instructional program of \$151 per pupil. The fee for arranged student field trips to the Marine Science Floating Lab (\$660.00) is the responsibility of the school site. The PTO sponsors scholarships for those families in need of assistance, as well as other Coronado Middle School Partners in Education. Contracts are available for review at the District Office.

Superintendent’s Recommendation:

JPF

That the Board approve the Outdoor Education Contract and the Marine Science Floating Lab Contract for the 2013-2014 school year with the County Office of Education.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.11 Brian Bent Memorial Aquatics Complex Update

Background Information:

Carrie Fisher-Fernan, Director of the Brian Bent Memorial Aquatics Complex (BBMAC), provides the Board a monthly report.

Report:

See Attached.

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

JPF



Brian Bent Memorial Aquatics Complex Update
June 20, 2013 - Board Meeting

1. The winter training camps are booming with more teams contacting us for pool space and time. The teams that are looking to come in are big teams making it harder to fit them in, so I have encouraged some of them to look at the weeks where we are slower and can give them better options.
2. We have applied for a grant with the Coronado Tourism Board. Aquatics Director Carrie Fisher-Fernan attended the June 13, 2013, meeting to speak about the pool and the tourism we bring into Coronado.
3. Summer lessons are booming and we are getting calls every day to sign up more children for lessons.
4. June has brought us the return of the Santa Clara Swim Team. While they were out they booked another training trip for December. Our last short-term rental team hails from Wisconsin and is the Waukesha Express swim team. They heard about us from the trio of Wisconsin University teams who visit us annually for the Winter Training Camp season.
5. The CAC water polo program and the CNSA swimming program have both increased their pool usage this summer and have added additional groups to promote more aquatic activity in Coronado.
6. We had a variety of issues with the hot water heater this spring. We ultimately ended up with requiring a new hot water heater. The showers are fully functional again and the swimmers are all happy.
7. Plans for the pool draining and deck repair are in full effect. We will begin draining the 50 meter pool on August 6. We will move as many groups to the instructional pool as we can while completing this project. The 50 meter pool will be ideally filled and fully operational by Friday, August 16 to start the CHS boy's water polo season on Saturday, August 17. We will close down the instructional pool on August 17.
8. We will begin working on repainting the bulkhead panels and reapplying a sand coating to them this month in preparation for the Long Course Junior Olympics.

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.12 Approve the Student Services Strategic Plan for the 2013-2014 School Year (Action)

Background Information:

During the District’s Department of Student Services Annual Strategic Plan meeting on February 30, 2013, members of the Coronado educational community met for the sole purpose of discussing the District’s Counseling Programs. This was the first time in the history of the District’s Strategic Planning process and possibly, in the Districts’ history that such a meeting was convened for this purpose.

Members of the committee included Parents, Private Community Counseling Practitioners, Local Law Enforcement, District Counselors, School Psychologists, Social Workers, Special Education Related Services Staff, Health Services Staff as well as School Site and District Office Administrators. In addition, the military community was represented by our School Liaison Officer (SLO), Military Family Life Consultants (MFLCs), as well as a Clinical Counseling Supervisor from Fleet and Family Services Navy Base San Diego.

The Student Services Strategic Plan (provided under separate cover and available at the District Office) delineates the 2013/14 school year in the areas of Special Education, Child Welfare and Attendance and Section 504 of the Rehabilitation Act.

Financial Impact:

None

JPF

Superintendent’s Recommendation:

That the Board approve the Student Services Strategic Plan for the 2013-2014 school year.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.13 Silver Strand State Preschool Program Self-Evaluation Annual Report

Background Information:

The California State Preschool Program requires a Program Self-Evaluation Annual Report for each center-based contract. Silver Strand Preschool is the only Coronado Unified School District preschool under contract with the State of California. A new requirement of the Child Development Division of the California Department of Education is that this report is shared annually with the Governing Board.

Report:

See attached for Annual Report and Reflection on Action Steps.

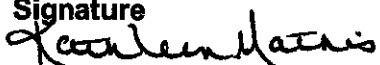
Financial Impact:

None for this report.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

Program Self-Evaluation Annual Report

Contractor's Legal Name Coronado Unified School District – Silver Strand State Preschool			
Vendor Number CSPP2439 (37-6803-00-2)			<input type="checkbox"/> Cal-SAFE CDS Code
Contract and Age	<input checked="" type="checkbox"/> CSPP <input type="checkbox"/> CCTR – (Infant/Toddler) <input type="checkbox"/> CCTR – (School-Age) <input type="checkbox"/> Education Network (Infant/Toddler) <input type="checkbox"/> Education Network (Preschool) <input type="checkbox"/> CHAN <input type="checkbox"/> CMIG - (Infant/Toddler) <input type="checkbox"/> CMIG - (Preschool)		
	Date Program Self-Evaluation Completed May 2013		
Number of Classrooms 1		Number of Family Child Care Homes 0	
Describe the Program Self-Evaluation Process (Note: This area expands as necessary.) Coronado Unified School District's program self-evaluation process includes administering the Desired Results Developmental Profile assessment twice during the school year. The first assessment is done within the first 60 days of school (October) and the second is done in the spring (April/May). That information is compiled into a Developmental Profile Summary of Findings and then into an Action Plan. Both the Summary of Findings and the Action Plan are reviewed with the teacher, director, and the staff. Based on the DRDP's, each child has a developmental progress form that describes his/her development for the parents. Binders are kept for each child to contain this information as well as the supporting documentation. Parent conferences are held in December 2012 to review each student's progress. Additional conferences have been held when requested by the parents or on an as needed basis. In addition, in February of each year, we conduct a parent survey and this information is compiled in a Parent Survey Summary of Findings. This Summary of Findings is reviewed by the director, teacher, and staff. A copy of the Parent Survey Summary of Findings is also given to the parents. In April, we conduct the Environment Rating Scale review and from that review, we publish the Environment Rating Scale Summary of Findings.			
A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.			Date June 20, 2013
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.			Date June 3, 2013
A copy of the Program Self-Evaluation will be/has been presented to parents.			Date June 5, 2013
Statement of Completion I certify that a Program Self-Evaluation was completed.		Signature  Name, Title, and Phone Number Kathleen Mathis Director of Preschool and Child Care Services (619) 522-8940	
		Date May 30, 2013	

Desired Results Program Action Plan – Reflection on Action Steps

Contractor Name – Silver Strand State Preschool	
Contract Type, Education Network, and/or Cal-SAFE GPRE	Age Group (Infant/Toddler, Preschool, School-Age) Preschool
Planning Date May 2013	Lead Planner's Name and Position Kathleen Mathis-Director/Bill Cass-Principal
Follow-up Date(s) September 2013	Lead Planner's Name and Position Eileen Rodriguez - Teacher

This form can be expanded and is not limited to a single page.

Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2011–12 Program Self-Evaluation Report. Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.

This reflection includes goals from the 2012 Program Action Plans of Silver Strand State Preschool (SSSP) and also from Village Elementary State Preschool (VESP). Coronado Unified School District closed VESP effective June 6, 2012. The preschool teacher at VESP (Eileen Rodriguez) in 2011-2012 is currently teaching at SSSP and we, therefore, combined the VESP Action Plan goals with those of SSSP. Our reflection is based on the analysis and review of SSSP's Parent Survey, Desired Results Developmental Profile Summary of Findings, and Environmental Rating Scale Action Plan done in 2013.

Under the domain of Language and Literacy Development, our goals included promoting more letter and word knowledge, phonological awareness, and concepts about print. We were to provide a print-rich environment and train staff on how to provide input during activities that focus on the alphabet. We also recognized the importance of including developmentally appropriate activities to do with the children in our parent newsletters. Lastly, we would include technology opportunities to support our goals in Language and Literacy. To accomplish these goals, magnetic letters, tracing boards, games, and letter matching activities were made accessible to the children for a substantial portion of the day. Books were also accessible for the majority of the day and were rotated according to the weekly themes. Items were labeled throughout the classroom. Classroom charts were created according to the weekly theme (ex: Who likes, red, green, and yellow apples?) Staff was trained on providing input during activities that focused on the alphabet (ex: making a chart of items that begin with the letter of the week, environmental word wall, circle and story time, and songs). The teacher was able to include developmentally appropriate activities in her monthly newsletters. An iPad was brought into the classroom; the

children now have an opportunity to explore alphabet/word games using this technology. We found that the children were more excited by the books when they were rotated consistently. The children pretended to “read” the labels on the shelves when putting items away in the classroom. Also, the children seemed excited to have a chance to use the iPad in the classroom and have been “playing” alphabet games that have been installed.

Based on results from the VESP Parent Survey from 2012, we set the goal of providing parents with more information about child development, parenting skills, and other services in the community. Information about how a child develops was included in the monthly newsletters or was handed out separately. We also sent home through the newsletters ideas for developmentally appropriate activities to do with children. Information about classes or services in the community (such as Parent Workshops) were handed out to the parents or placed in the parent folders. We found that it was easier to include information in the newsletters or in separate handouts instead of posting them in the classroom as most of the parents did not enter the classroom on a regular basis; however, based on the information received from SSSP’s Parent Survey from 2013, this is still an area for improvement. On an average, 15% of the parents feel they are not getting the information needed.

Under the domain of Health, our goal was to promote healthy practices within our program by teaching children the importance of routine personal care, incorporating lessons on germs and illnesses caused by unhealthy habits, and posting child-friendly cards in the bathroom about personal hygiene. At the beginning of the school year, the children were taught the importance of personal cleanliness through appropriate lessons from the teacher as well as through the use of books and videos. The teacher and children also discussed what happens when they do not wash their hands. Pictures of appropriate hand-washing practices were posted near the classroom sink and in the bathroom. These have reminded children of how to properly wash their hands. Boxes of tissues have been placed in different parts of the classroom for the children to use. We found that after discussing why we must cover our mouths or wash our hands, the children were able to understand the importance of personal cleanliness. They would remind each other to “use a tissue” or “wash your hands – they are dirty.” Hand-washing has become a part of the daily schedule and is done when coming inside from recess (before snack) and any time after toileting.

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.14 Approve the Career Technical Education Application for 2013-2014 Funding to Implement the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Action)

Background Information:

Carl D. Perkins Career and Technical Education Improvement Act of 2006 funding provides financial support for some specialized career technical education classes at Coronado High School. Because of the small amount of funding allocated to Coronado Unified School District (CUSD), we are presently in a consortium with the San Diego County Office of Education/ROP (SDCOE/ROP) for the purpose of submitting the application. In November 2008, CUSD submitted a five-year plan for Career Technical Education through the SDCOE/ROP consortium to the California State Department of Education.

Report:

The Career Technical Education Application for 2013-2014 funding is based on the CUSD five-year plan for Career Technical Education submitted through the consortium to the California State Department of Education in November 2008.

Financial Impact:

Coronado Unified School District will receive approximately \$7,188 from the Career Technical Education Application for 2013-2014.

JPF

Superintendent’s Recommendation:

That the Board approve the Career Technical Education Application for 2013-2014 to implement the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and the CUSD five-year Career Technical Education Plan.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.15 Approve and Enter Into the Internship Program Agreement between the Coronado Unified School District and Brandman University (Action)

Background Information:

Brandman University (Chapman University System) would like to enter an agreement with Coronado Unified School District (CUSD). The goal of this agreement is to document the partnership between Coronado Unified School District and Brandman University in the area of teacher education, school counseling, school psychology, and education administration.

Report:

Brandman University offers a preparation program for students to enter the field of education. Part of a student’s coursework includes a period of time for practice the above fields. CUSD will provide field experience in schools or classes and under the direct supervision and instruction of such employees of the District, as specified by the duly authorized representatives of the District and University. The students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the University or the District for any purpose including Workers’ Compensation or5 any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

The term of the agreement is effective on June 30, 2013, through December May 31, 2018.

Financial Impact:

There is no financial impact.

JPF

Superintendent’s Recommendation:

That the Board approve and enter into the Internship Program Agreement with Brandman University (Chapman University System).

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION & BOARD OPERATIONS

4.16 Approve Proposal for Negotiations Presented by the California School Employees Association (CSEA), Chapter 386 to the Coronado Unified School District (Action)

Background Information:

In preparation for negotiations, the California School Employees Association (CSEA), Chapter 386 has prepared an initial proposal to the Coronado Unified School District which is being submitted for discussion during the upcoming negotiations for the 2013-2014 school year. This proposal is listed for public comment.

Report:

The California School Employees Association (CSEA), Chapter 386 presents the following topics for negotiation:

Article VIII - Health and Welfare Benefits

Article IX – Salary

Appendix A

Financial Impact:

No cost for presenting proposals. Final result of negotiations is unknown at this time.

Superintendent's Recommendation:

JPF

That the Board approves the proposal for negotiations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION & BOARD OPERATIONS

4.17 Approve Proposal for Negotiations Presented by the Coronado Unified School District to the California School Employees Association (CSEA), Chapter 386 (Action)

Background Information:

In preparation for negotiations, the Coronado Unified School District has prepared a proposal to the California School Employees Association (CSEA), Chapter 386 which is being submitted for discussion during the upcoming negotiations for the 2013-2014 school year. This proposal is listed for public comment.

Report:

The Coronado Unified School District presents the following topics for negotiation:

Article XIII – Evaluation and Procedures

Article XVII – Promotional Procedures

Financial Impact:

No cost for presenting proposals. Final result of negotiations is unknown at this time.

Superintendent’s Recommendation:

JPF

That the Board approves the proposal for negotiations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

5.1 Learning Report: Coronado Unified School District Professional Development Plan

Background Information:

The Coronado Unified School District (Coronado Unified School District) Governing Board recently negotiated with the Association of Coronado Teachers (ACT) to include in the 2013-14 calendar six professional development days for CUSD certificated staff.

Report:

The CUSD Professional Development Plan for 2013-14 consists of three tiers. Tier I addresses the six professional development days for certificated personnel. Tier II addresses weekly professional development and collaboration opportunities which are mostly site-based, but continue the work of the overall District professional development plan and strategic plans. Tier III provides the structure and funding for teachers to develop curricular and assessment supports aligned to the Common Core State Standards, Smarter Balanced assessment, and the Partnership for 21st Century Skills framework. These new projects are called CAD projects (Curriculum and Assessment Development projects). There are many teachers taking advantage of a CAD project this summer, and more that will do so during the 2013-14 school year. These three tiers work together to ensure continuous professional development for CUSD certificated staff during this era of transition to the Common Core state standards. Please see attached for specific information about each tier.

Financial Impact:

None for this report.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

Framework for 2013-14 CUSD Professional Development



Tier I

CUSD Professional Development Days

- 6 designated professional development days in 2013-14
- Content and structure developed by CUSD administration with recommendations from district professional development committee
- ensures K-12 consistency and articulation
- supported by Tiers II and III below

Tier II

Weekly PD and Collaboration


- 1.5 hours each Wednesday for K-12; currently K-8 have a common time after school; CHS' s time is before school; CUSD goal is for common time for all grades
 - *Week 1: Site PD/staff meeting*
 - *Week 2: Site grade level/department meeting*
 - *Week 3: ongoing PD aligned to CUSD PD plan*
 - *Week 4: District Articulation (vertical grade level and department meetings, cross site meetings, etc.)*
- Elementary PLC time; approximately 2 hours /week in addition to prep time

Tier III

CCSS Curriculum and Assessment Development

- CUSD Leadership Teams for PD, ELA, Math, STEAM, and Arts (2013-14) make recommendations to CUSD regarding alignment and coordination of curriculum, instruction, and assessment in specific content areas and professional development (Title IIA budget)
- SDCOE Common Core and Smarter Balanced Training for identified grade levels/departments (Title IIA)
- Curriculum and Assessment Development (CAD) Projects for teams of teachers to develop required curriculum, assessments, and supports needed to implement CCSS and SBAC (Instructional Materials Flex funds)
 - *1 year of funding used for 2 days of paid time @\$30.00/hour for project work per teacher*
 - *Projects must follow CUSD guidelines (attached)*
 - *Teacher on Special Assignment positions for science and mathematics curriculum/assessment development (pending)*

**Tier I
CUSD Professional
Development Days**

When		August 14, 15, 16, 19, 2013 October 14-15, 2013 8am-3:35 pm
Who		All CUSD Employees: Certificated Instructional Year Classified (August 20-21, October 14-15, December 20)
Where		Various CUSD locations (staff prefer to work at own site as much as possible); CUSD Theater for morning District welcome on 8/19
Presenters		CUSD staff, SDCOE, teacher-leaders (minimal so that teachers are participants), etc.
Foundations		<ul style="list-style-type: none"> • What are the topics that all CUSD should hear? • Differentiation by classified and certificated • Differentiation by departments/grade levels as much as possible/as applicable • “Try and Apply” time/reflection—as much time as possible and as applicable
Content may include: 	Wed Aug 14; Thurs Aug 15	Common Core State Standards (CCSS) <i>Differentiated by grade level and department; topics may include:</i> <ul style="list-style-type: none"> • Literacy Across the Content Areas (secondary), which includes reading, writing, and language • Text Complexity for all grades • CCSS Math instructional model & new state Math Framework • CCSS English Language Arts (ELA) instructional model • Next Generation Science Standards (K-12) • Modules specific to content areas/departments Smarter Balanced Assessment Consortium (SBAC) training for all teachers including: <ul style="list-style-type: none"> • Understanding the components of SBAC (grades tested, timelines, 4 item types, computer adaptive assessment, etc.) • Performance task training, including Webb’s Depth of Knowledge and Cognitive Rigor matrices for English Language Arts (ELA) and mathematics • Integration of History, Social Science, and Technical Subjects’ new literacy standards into SBAC assessment • Formative assessment and goal setting to develop Personalized Education Programs (PEP) for all students
	Fri Aug 16	21 st C Education/Technology (“university style” schedule): <ul style="list-style-type: none"> • Use of online tools, such as Haiku and Google Apps for Education, to promote anytime, anywhere learning (3 levels of Haiku training; especially important to have direct/structured training for new Haiku users) • Use of digital communication tools, including an improved website and <i>SchoolConnects</i> messaging system • Integration of 21st Century Learning skills and instructional models like project-based learning, 1:1 classroom, flipped classroom instruction, etc. • Implementation of content specific application software, more DCP training, etc. • Student Services: New web-based IEP system (SEIS) for entire SpEd staff
	Mon Aug 19	CUSD 2013-14 Welcome Breakfast and Kick-Off ~8:00am-9:30am <ul style="list-style-type: none"> • Breakfast 7:30 • Welcome Back by Jeff, ACT, CSEA, etc. • Tenure • Longevity 9:45 Evaluation Process Training by site—Site administrators will lead their staff <ul style="list-style-type: none"> • Reflection time for all certificated staff using formal and informal feedback with the new student assessment model and the new student/parent surveys • Goal Setting for all employees • Explanation of how the assessment review will occur and how changes will be integrated into the new evaluation process
	Aug 20-21	Classified Support Staff Training <ul style="list-style-type: none"> • CPR training August 20 for all staff who need this training • Para-educator Training (Instructional Assistants and Instructional Health Care Assistants) • Systems and Office Skill training
	Oct 14-15	TBD Topics may include: Technology <ul style="list-style-type: none"> • Digital Literacy and Citizenship (CyberSafety) training for all CUSD staff • School, Technology, and the Law training for all CUSD staff Student Services <ul style="list-style-type: none"> • Security trainings • SpEd staff trainings • Section 504 trainings CCSS/SBAC <ul style="list-style-type: none"> • More trainings for departments/grade levels, appropriate to need
CUSD Professional Development Committee and CUSD Administrative Cabinet have given feedback on this plan.		

Tier II
Weekly PD and
Collaboration
Expectations

A. Shortened Wednesdays Currently, 1.5 hours/week on Wednesdays (late start for CHS; early release for CMS, VES, and SS); CUSD goal is for common time for all sites

	Type of Collaboration	Activities
Week 1	Site Professional Development/Staff Meeting	Site focused professional development related to site Strategic Plan goals; team building; minimal site management information (handle primarily via staff bulletin, email, leadership teams, etc.); part-time elementary teachers report 51% of PD as directed by principal
Week 2	Site Grade Level/Department Meeting	<i>Secondary:</i> development of curriculum and assessments; planning common instruction; reviewing student work and data; setting group and individual goals, and progress towards goals. Meeting notes are shared with administration; management of department activities <i>Elementary:</i> management grade level of activities (field trips, common activities, ordering, etc.); part-time elementary teachers report 51% of PD as directed by principal
Week 3	Professional Development	Professional development aligned to CUSD PD Plan which continues the work begun during CUSD PD Day in August and October; developed by site administrators and Leadership Teams, in conjunction with and approval from CUSD administration; part-time elementary teachers report 51% of PD as directed by principal; may be provided for individual or multiple sites
Week 4 COMMON TIME FOR ALL CUSD	District Articulation Meeting	Cross-site, cross-grade, K-8 or 6-12 vertical team meetings; special education department meetings (SpED certificated, counseling, health department, etc.); scheduled to be developed by site administrators and CUSD administration. Ensures preschool-grade 12 articulation; part-time elementary teachers report 51% of PD as directed by principal

B. Elementary Professional Learning Communities
 ~2 hours (there are some differences by site) of dedicated time for development of curriculum and assessments; planning common instruction; reviewing student work and data; setting group and individual goals, and progress towards goals. Meeting notes are shared with administration; management of grade level activities are to be conducted during monthly grade level meetings. Students are released to elementary “specials” teachers during this time.

CUSD Curriculum and Assessment Development (CAD) Projects 2013-14 REQUIREMENTS

Overview/Rationale:

Since the introduction of the Common Core State Standards to CUSD in the fall of 2011, grade levels and departments have embraced the CCSS shifts in differing ways. Early implementers in our district are at each site. On the whole, these early implementers availed themselves of many opportunities and resources provided for transitioning fully to the CCSS. Their next steps are to develop new curricular supports for their grade level or department aligned to the CCSS and the SBAC assessment. Other grade levels/departments have an awareness of these shifts, but have not yet received enough training on the CCSS and SBAC to begin to redesign curriculum and assessments and will need to complete CCSS Foundations Pathway modules in order to participate in a CAD Project (see left).

CCSS Foundations Modules	Curriculum and Assessment Development Projects
<p>CAD Project Teams who have not had enough foundational CCSS/SBAC training, must first complete these modules before working on their CAD Project (at right). Please consult your site administrator if you have questions.</p>	<p>CAD Project Teams who have significant training on CCSS and SBAC foundations may omit CCSS Foundations modules and apply to begin CAD projects beginning July 1, 2013.</p>
<p>Online Modules:</p> <p><u>Module 1:</u> CCSS shifts Module (unique modules for ELA, Math, Literacy in HSS, Science, and Technical Subjects)</p> <p><u>Module 2:</u> SBAC components, including performance assessment</p> <p><u>Module 3:</u> Webb’s Depth of Knowledge, foundation of Smarter Balanced Assessment</p> <p>Online modules for each of the above topics will be available July 1, 2013 via Learning and Instruction Haiku page. Modules incorporate resources from CUSD, SDCOE, and CDE resources. Each module will take approximately 1-2 hours to complete.</p>	<p>CAD Teams must have already received significant training on the CCSS shifts, the SBAC components, and Webb’s Depth of Knowledge via SDCOE trainings, CCSS Foundations Modules, or other professional development opportunity (must receive approval from site administration) to participate in a CAD Project. Approved projects must be related to CCSS, SBAC, <i>Partnership for 21st C Skills</i> (P21) framework and may include:</p> <ul style="list-style-type: none"> • Course design/alignment to CCSS (secondary) • CCSS Units of Study Assessments • Pacing guides • Lesson design • Rubrics • Parent communication • Other projects related to CCSS, SBAC, and P21 <p>Final projects must be submitted in digital format to site principal. Principal will submit projects to Director of Learning and Instruction for final approval. Projects will be posted on the CUSD Learning and Instruction Haiku page for use by CUSD staff. <u>Appropriate credit will be given to creators of the projects.</u> CAD As expectation of CAD Project Team members is that they will share projects with entire grade level/department, and articulate information with vertical grade levels and other departments. Valid curriculum supports and guidelines (some available from other CCSS districts) for these projects will be sent by July 1, 2013. CCSS Foundation Modules (left) will also be available for reference.</p> <p>Note: A CUSD Report Card committee will be organized for 2013-14. This will not be an approved CAD project.</p>

AGENDA – June 20, 2013

5.0 **DISTRICT ORGANIZATION AND BOARD OPERATION**

5.2 Annual Report on School Trips

Background Information:

At the June 24, 2010, Regular Board Meeting, Members authorized the Superintendent to approve school trips. They asked that an annual report be brought to them on yearly field trips taken.

Report:

The following trips as of date were approved for the 2012-2013 school year:

Coronado High School ASB's California Association of Directors of Activities (CADA) Leadership Camp to UC Santa Barbara, California

- CADA on July 24-27, 2012
- Traveled with advisor via Amtrak to Santa Barbara and stayed in dorms at UC Santa Barbara
- Nine students and one adult
- \$6,050 supported through ASB Funds

Village Fifth Grade Class Overnight Trip on the Californian

- Fifth grades classes spent one night aboard the Californian; September 17 through September 25, 2012
- 170 fifth grade students by class accompanied by their teachers and parent chaperones
- \$150 per student funded through donation and scholarships

Coronado High School Varsity Men's Water Polo Team to Irvine, California

- Southern California Invitational on October 5-6, 2012
- Traveled by two District vans and stayed in a hotel close to the Invitational
- 18 athletes, three coaches, and eight parents
- \$1,657 supported through team fundraising and parent contributions (\$100 each) through ISF-sponsored Aquatics Boosters Club

Coronado High School Varsity Men's Water Polo Team to San Jose, California

- Northern California Finis Memorial Cup on October 25-27, 2012
- Traveled by air to San Jose and coaches will drive three rental vans; stayed in a hotel in Santa Clara
- 18 athletes, three coaches, and 12 parents
- \$4,850 supported through team fundraising and parent contributions (\$300 each) through ISF-sponsored Aquatics Boosters Club

Coronado High School Navy Junior ROTC to Phoenix, Arizona

- Drill Meet conducted at Arizona State University and Moon Valley High School on November 29-December 1, 2012
- Traveled via commercial bus and stayed at Holiday Inn in Phoenix
- Forty students, four adults, and Certificated Staff Ken Ireland
- \$4,500 funded by the Anchor Club and US Navy

Coronado High School Varsity Girls Soccer Team to Santa Ana, California

- Excalibur Tournament on December 27-29, 2012
- Traveled by car (student's parent); stayed in a nearby hotel by the fields and several stayed in private homes of family or friends.
- 23 athletes, three coaches, and 15 parents
- \$1,500 (\$100 per player) supported through Booster Club. Individual families paid for their accommodations and food.

Two Coronado High School Students to Grapevine, Texas

- Military Child Education Coalition
- Traveled by air and shuttle on February 28-March 3, 2013, and stayed at Hilton Lakes Executive Conference Center
- Two students, one counselor and CHS Clerk, and two military liaisons
- MCEC covered flights, lodging, meals, resources and supplies for all attending (students and chaperones)

Coronado High School Navy Junior ROTC to Phoenix, Arizona

- Southwest Region Orienteering Championship Meet on March 8-9, 2013
- Traveled via rental minivan and stayed at Crown Plaza Hotel in Chandler, Arizona
- Four male cadet team members and Certificated Staff Ken Ireland
- \$800 supported in total through fundraising

Coronado High School Health Occupation Students of America to Anaheim, California

- Participated in the Cal-HOSA State Leadership Conference on March 20-24, 2013
- Traveled via District vans to airport and by air to Sacramento and stayed at the Hyatt Regency
- Nine students and Advisor Connie Martinez
- \$8,800 supported in total through Health Science Grant, Sports Medicine and fundraising

Coronado High School Boys Varsity Lacrosse Team to Potomac, Maryland

- Participated in tournament on March 29-April 6, 2013
- Traveled by air and 3-15 passenger rental vans were used to transport athletes. Students and parents stayed in the homes of coaches parents
- 25 students and Robin Nixon along with four coaches and other parent chaperones
- \$500 cost to each parent for their expenses and other expenses were provided by fundraising by the Men's Lacrosse Booster Club

Coronado High School Navy Junior ROTC to Washington DC

- Visited Military and historic sites on April 20-23, 2013
- Traveled via commercial airline, transportation in and around the areas via 15 passenger vans; stayed in local hotels
- 18 students and Certificated Staff Ken Ireland, assisted by Yvette Gallegos
- \$4,500 (\$400 per person) supported in total through the Anchor Club

Coronado High School Varsity Tennis Players to Ojai, California

- Ojai Tournament (equivalent to state championship) on April 24-27, 2013
- Four students traveled by car driven by parents accompanied by Coach David Brummitt
- \$600 (\$150 per player) supported fully by the Men's Tennis Booster Club

Coronado High School Health Occupation Students of America to Nashville, Tennessee

- Will participate in the Cal-HOSA National Leadership Conference on June 26-29, 2013
- Travel via family transportation to airport and by air to Nashville and will stay at the Gaylord Opryland Hotel in Nashville
- Three students who placed at the Cal-HOSA State Leadership Conference in March and Advisor Connie Martinez
- \$3,950 supported by 50 percent of the Health Science Capacity Grant and the remainder by fundraising and parent donations

Attached are the Athletic 2012-2013 Overview Accomplishments, Budget Overview, and Sports Participation statistics

This report is provided to the Board for information.

JPF

SPORTS PARTICIPATION

Overall School Population	<u>2012-2013</u>	<u>2011-2012</u>	<u>2010-2011</u>
9th	296	280	275
10th	311	266	266
11th	305	269	246
12th	276	251	283
Total	1188	1066	1070
Participation in Sports (Actual Individuals)			
9th	144	154	163
10th	157	142	135
11th	129	128	101
12th	119	97	120
TOTAL	549	521	519
	46%	49%	49%
Approximately 24 seniors will play at the college level from 2012 graduating class.			
Counting each participant in each sport (ie a student playing 2 sports counted as 2)			
	745	718	738
CoSA	199	199	185
Percentage of Students eligible to participate in sports (Population minus CoSA 1188-199 =989)	56%	60%	58.60%

ATHLETIC OVERVIEW-ACCOMPLISHMENTS

For the 2012-2013 school year Coronado High School fielded 23 Varsity Level sports. Of those 4 qualified for post season play. Below is a further breakdown of the sports that qualified for post season play and any team/individual awards earned. Many times the Athletic Director does not get information about All-League or All-CIF Divisional teams so that information could be inaccurate. Additionally 93% of our Athletes that qualified received the Union Tribune Academic Award (Juniors/Seniors with a cumulative GPA of 3.0 or better qualify. All Academic Team means that the team had the top GPA of teams in the south county for that sport.

All GPA's are based on a semester grade (not cumulative) and are weighted. Fall and Winter sports were based on 1st semester grades and spring was based on 2nd semester grades.

Fall:

Girls' Golf: Program GPA: 3.45

 One Qualifier for CIF

 One All CIF Team Winner

 South County Top Academic Team

Girls' Tennis Program GPA 3.8

 Finalist in Div III CIF

 Six Qualifiers for CIF

 South County Top Academic Team

Girls' Volleyball: Program GPA 3.62

 Quarterfinalist Div IV CIF

Football: Program GPA: 3.31

 South County Top Academic Team

Boys' Cross Country: Program GPA: 3.12
1 Top Ten Finisher

Girls' Cross Country: Program GPA: 3.84
CIF Div IV Runner-Ups
4 Top Ten Runners
South County Top Academic Team

Boys' Waterpolo: Program GPA: 3.09
CIF Div III Semi-finalist
2 All-CIF Team Selections
All South Academic Team

Overall Average GPA for Fall Athletes: $761.07/235 = 3.238$ 235 Athletes

Winter

Boys' Basketball: Program GPA: 3.08
CIF Div IV Quarterfinalist
South County Top Academic Team

Girls' Basketball Program GPA: 3.78
CIF Div IV Quarterfinalist
South County Top Academic Team

Boys' Soccer Program GPA: 3.26
League Champions
CIF Div IV Champions
South County Top Academic Team

Girls' Soccer Program GPA: 3.88
CIF DIV Semi-Finals
South County Top Academic Team

Girls' Waterpolo Program GPA: 3.61
CIF DIII Semi-Finals
South County Top Academic Team

Overall Average GPA for all Winter Athletes: $545.67/154 = 3.54$ 154 Athletes

Spring

Boys' Golf: Program GPA: 3.61
League Champions
CIF Div III Champions
South County Top Academic Team

Boys' Tennis Program GPA: 3.6
CIF Div III Finalist
5 Qualifiers for CIF
South County Top Academic Team

Boys' Volleyball Program GPA: 3.31
CIF Div IV Semi-Finalist
South County Top Academic Team

Softball: Program GPA: 3.39
CIF Div IV 2nd Round
South County Top Academic Team

Girls' Track Program GPA: 3.83
8 CIF Qualifiers
South County Top Academic Team

Boys' Track Program GPA: 3.57
4 CIF Qualifiers
South County Top Academic Team

Girls' Swimming: Program GPA: 3.5
CIF Div II 4th place
South County Top Academic Team

Boys' Swimming: Program GPA: 3.59
CIF Div II 4th place

Boys' Lacrosse Program GPA: 3.4
CIF OPEN Div Semi-Finalist
South County Top Academic Team

Girls' Lacrosse: Program GPA: 3.7
League Champions
CIF OPEN Div Finslist
South County Top Academic Team

Baseball: Program GPA: 3.4
South County Top Academic Team

Overall Average GPA for Spring Athletes: $1168.53/331 = 3.53$ GPA 331 Athletes

Overall: Average Weighted GPA of All Athletes =3.44
Average Weighted GPA of All Students at CHS = 3.31

Submitted Robin Nixon CHS Athletic Director

**CORONADO HIGH SCHOOL
ATHLETIC BUDGET OVERVIEW**

	<u>2013-2014 est</u>	<u>2012-2013 est</u>	<u>2011-2012</u>	<u>2010-2011</u>
District Money to Athletics				
District Paid Coaches' Stipens	\$ 127,224.00	\$ 127,224.00	\$ 127,224.00	\$ 127,224.00
Medical Expense	\$ -	\$ -	\$ -	-
Officials Fees	\$ -	\$ -	\$ -	-
Sports Fees				-
Transportation	\$ -	\$ -	\$ -	-
Team's Budgets	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00
Money for All Sports-General	<u>\$ 10,315.00</u>	<u>\$ 10,315.00</u> ***	\$ 10,315.00	\$ 10,315.00
District Paid Expenses Total	\$ 145,439.00	\$ 145,439.00	\$ 145,439.00	\$ 145,439.00
 Actual Expenses Paid by Athletic Dept.				
Official's Fees	\$ 31,000.00	\$ 30,327.00	\$ 33,261.00	\$ 32,066.00
(Excluding Tournaments)				
Transportation +++++	\$ 16,000.00	\$ 17,424.00 ###	\$ 7,408.34	\$ 20,341.75
Fees (CIF-SD, State CIF, Conference)	\$ 2,200.00	\$ 2,170.00	\$ 2,360.92	\$ 2,401.57
Medical Expenses	\$ 3,900.00	\$ 3,845.00	\$ 5,101.51	\$ 5,063.75
Entry Fees (CIF Section Tournaments)	\$ 600.00	\$ 550.00	\$ 769.00	\$ 210.00
Coaching Ed/Fingerprinting	\$ 600.00	\$ 556.00	\$ 1,178.10	\$ 1,422.00
Equipment/Maintenance	\$ 16,000.00	\$ 14,791.00	\$ 7,734.11	\$ 9,245.58
Uniforms	\$ 8,000.00	\$ 8,785.00	\$ 13,328.00	\$ 2,675.00
Football Equipment (helmets/pads)	\$ 14,000.00	\$ 17,995.00	\$ 14,178.30	\$ 9,907.73
Included Safety Inspection/refurbishing Total	\$ 92,300.00	\$ 96,443.00	\$ 85,319.28	\$ 83,333.38
 INCOME				
Net Gate Receipts				
Includes Football/B-ball/play-offs	\$ 18,000.00	\$ 12,821.00	\$ 10,598.00	\$ 7,337.17
Donation ISF - Medical Physicals	\$ 4,000.00	\$ 4,518.00	\$ 3,653.00	\$ 3,720.00
Used for Medical Supplies and also Saftey Inspection of football equipment				
Donation from ISF	\$ 50,000.00	\$ 50,000.00	\$ 43,000.00	\$ 50,000.00
\$115 suggested donation for each student each sport for Transportation/Officials				
Donation ISF-Got Game 2010	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
Team's Budgets				
Money for All Sports-General	\$ 18,215.00	\$ 18,215.00	\$ 18,215.00	\$ 18,215.00
Money From Booster Clubs**	\$ 11,000.00	\$ 11,300.00	\$ 11,750.00	
(For Uniforms/Equipment)				
Total	\$ 101,215.00	\$ 96,854.00	\$ 89,216.00	\$ 81,272.17

*** \$5,000 of this amount is generated and paid to the District for rental of the baseball field.

Rental of all other facilities goes directly to the District - The Athletic Dept does not receive any of this money directly.

**Money From Boosters is ONLY money given to CHS-ASB accounts it is not all the money spent by ISF/Booster Clubs to support the teams.

Does not costs for spring season which has not been billed yet by District. Also this amount includes \$6,614 that the District billed for trans in the fall but neglected to bill Athletic Department for.

AGENDA – June 20, 2013

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

5.3 Coronado Schools Foundation Annual Report

Executive Director Patty Cowan will present and overview of the Coronado Schools Foundation's Annual Report (see attached).

This report is provided to the Board for information.

JSF

CUSD Board Report for June 19th, 2013: Coronado Schools Foundation

History: Coronado Schools Foundation (CSF) was incorporated as a 501 (c) 3 nonprofit in 1982. Now in its 31st program year, CSF is projecting returns in excess of \$678,000 for the 2013-14 school year; total return since 1982 will exceed \$6.5 million. During the 2013-14 school year under the direction of returning Board Chairman Tom DeSanto, the Board and staff have enacted the Bylaws revised and approved the prior year. The first Annual Report was also produced for the 2011-12 fiscal year.

CSF launched its 2nd summer school program, **Coronado Summer Enrichment**, with the three-week program running from June 12th through July 2nd. Kathy Shady, Village Elementary Teacher, was rehired as Summer Enrichment Principal. CSF appreciates CUSD support for the program, with classes offered at Coronado Middle School along with CUSD's Extended School Year (ESY) program. These STEAM-inspired classes, taught by CUSD credentialed teachers (except for SAT Test Prep) include Ceramics, Guitar and World Percussion, Bridge classes to kindergarten, 6th and 9th grades, cooking, sports, drawing, literature and robotics/engineering. Thanks to generous donors and business partners, over \$6,000 in scholarships have been awarded to families with economic needs.

Endowment: With CSF returning 4% of the Endowment balance annually as of the March 31st statement, \$229,943 will be returned for 2013-14, an 11% increase. This donation will complete the 3rd year of CSF's Board of Director's five-year funding commitment for STEAM programs. The Endowment is managed by an active Finance Committee, under the direction of Vice Chair Jim Grady.

Fundraising: CSF has continued its successful annual giving Partners in Education programs for businesses, community members, alumni, parents and grandparents. The Fall Benefit Auction and Spring Connect-A-Thon, netted over \$300,000 with annual giving contributing another \$150,000. CSF estimates approximately 30% of CUSD parents donate during the year.

Board of Directors: With five active committees – donor development, finance, fundraising events, governance, and programs, committee chairs welcome volunteers - these committee members will serve as a “feeder” for the Board of Director positions. Tom DeSanto has been re-elected for his third year as Chairman of the Board with Chris Searles, MD, as Vice Chair.

CSF June 30th Projections: Based on fiscal-year end projections, CSF anticipates returning over \$678,000 to our schools for 2013-14. During this school year, over \$110,000 has already been returned for Fund an Item (Digital Content Portal, Lipp Family Foundation Grants, scholarships, designated donations, and printing of the All School CSF/CUSD Directories for parent teacher groups.

School Site	Projected Program Grants 2013-14
PALM/CHS	\$201,000
CMS	\$164,000
VILLAGE	\$171,000
STRAND	<u>\$142,000</u>
TOTAL	\$678,000

AGENDA – June 20, 2013

5.0 SITES AND CONSTRUCTION

5.4 Discussion of HVAC in CHS Building 400 (Information)

Background Information:

An air conditioning system has been installed previously in Coronado High School Building 500. Several teachers have requested installation of air conditioning in Building 400. Mr. Stan Butts of Indoor Environmental Services previously presented information to the Governing Board regarding installation of air conditioning in Building 400. This installation, on an expedited basis, can be considered under Government Code 4217. Expedited installation would require a public hearing on the matter, which could be conducted at the June 27, 2013, Governing Board meeting.

Report:

This agenda item is presented to allow discussion by the Governing Board of the merits of installing air conditioning in CHS Building 400.

Financial Impact:

Indoor Environmental Solutions has estimated the cost of air conditioning installation at \$688,169, subject to an increase of approximately 15% for night shift differential on labor costs if the work is done while school is in session. The cost would be paid from Fund 40, Special Reserve for Capital Outlay Projects.

This report is provided to the Board for information.

JPF

AGENDA – June 20, 2013

5.0 SITES AND CONSTRUCTION

5.5 Summer Construction Projects (Information)

Background Information:

Several construction projects that will cost more than the bid threshold of \$15,000 are expected to be completed during the 2103 Summer school break. These items cannot be bid in time for the Governing Board to consider the bids at either one of the June 2013 Board meetings. It is the practice of the Governing Board to ratify these contracts at its August meeting, and thus the information below is presented to allow for discussion of the proposed projects.

Report:

Projects under consideration that will require bids and work to be completed during the 2013 Summer school break include:

- 1) Repairing concrete work and resurfacing the deck of the pools at BBMAC. Estimated cost of \$90,000.
- 2) Installation of artificial turf surrounding the volleyball court in the Quad at Coronado High School. Estimated cost of \$65,000.
- 3) The addition of two feet to the height of the fence at Coronado Middle School to increase security. An estimated cost for this item has not been determined.

Financial Impact:

As identified above, the costs would be paid from Fund 40, Special Reserve for Capital Outlay Projects.

This report is provided to the Board for information.

JPF

AGENDA – June 20, 2013

5.0 BUSINESS AND FISCAL MANAGEMENT

5.6 Business Services Report: Draft 2013-14 General Fund Budget

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

A draft of the 2013-14 General Fund budget is attached. This data includes the most recent Estimated Actuals amounts for the 2012-13 Budget, as well as 2013-14 and a Multi-Year Projection.

Form 01 indicates that the District projects:

	2012-13	2013-14
Revenues	\$28.9M	\$25.8M
Expenses	\$28.2M	\$29.2M
Net	\$.6M	(\$2.1M)
Unassigned Reserves	\$2.9M 10.2%	\$1.7M 6.0%
Fund 17	\$1.3M 4.6%	\$0 0%
Total Unassigned Reserves	\$4.2M 14.8%	\$1.7M 6.0%

Details, from the 2013-14 California State Adopted Budget (due approximately June 15th), will be discussed.

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information. *JPF*

Coronado Unified School District 2013-14 Draft Budget

**Presented to the CUSD Governing Board
June 20, 2013**

2

Reserve Categorizations per BP 3100

- Nonspendable
- Restricted
- Committed \$468,000 GASB 45 OPEB
- Assigned \$515,093 Textbook Flex Funds
\$778,689 Site Carryover
- Unassigned \$2,865,748
- Fund 17—Special Reserve
\$1,319,289 as of June 30, 2013

3

2012-13 General Fund Budget as of Estimated Actuals

	Second Int.	Est. Act.
Revenues	\$26.5 million	\$28.9 million
<u>Expenses</u>	<u>\$28.3 million</u>	<u>\$28.2 million</u>
Net	(\$1.9 million)	\$0.6 million
Unassigned reserves	\$3.8M, 13.5%	\$2.9M, 10.2%

4

2012-13 Estimated Actuals v. 2013-14 Draft Budget

	2012-13	2013-14
Revenues	\$28.9 million	\$25.8 million
<u>Expenses</u>	<u>\$28.2 million</u>	<u>\$29.2 million</u>
Net	\$0.6 million	(\$2.1 million)
Unassigned reserves	\$2.9M, 10.2%	\$1.7M, 6.0%

5

Major Assumptions of the Multi-Year Projection

- No furlough days in 2013-14 and beyond
- No COLA in 2013-14, 3040 ADA
- 1.8% funded COLA in 2014-15, flat ADA
- 2.2% funded COLA in 2015-16, flat ADA
- Cash Flow should be sufficient through 2013-14, but potentially not in 2014-15

6

Multi-Year Projection

	2013-14	2014-15	2015-16
Structural deficit	(\$3.6 million)	(\$4.1 million)	(\$4.4 million)
Unassigned reserves above 3%		\$0	\$0
Solutions needed		\$2.5 million	\$3.9 million

Next Steps

- Incorporating LCFF, when 2013-14 State Budget is adopted
 - Best data as of 6/11/13 is that the net positive impact to CUSD, combined with one-time Common Core funds will be:
 - 2013-14 \$1.2 million, no additional budget solutions needed
 - 2014-15 \$0.9 million, \$0.4 million in budget solutions needed
 - 2015-16 \$1.2 million, \$2.7 million in budget solutions needed
- June 27th Board meeting—2013-14 CUSD budget adoption

AGENDA – June 20, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 6.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Action)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

The Board received the proposed Policies and Regulations at the May 16, 2013, School Board Meeting for first reading.

Copies of the policies have been available for the public for viewing at the District Office.

JPF

Superintendent's Recommendation:

That the Board adopt the Policies and Administrative Regulations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 6.2 Adopt New Local Policy 3050, Financial Philosophy, and Revised Board Policy 3100, Business and Non-instructional Operations (Action)

School District Finance Philosophy

The Governing Board must adopt a comprehensive budget for each fiscal year, aligning it with the district's vision, goals, and priorities. The Board wants to develop annual budgets that are fiscally responsible and add to the reserve or to reduction of debt during good economic times and conversely develop philosophies that reduce the reserve during bad economic times. Since the District may save funds from year to year in reserve accounts, the Governing Board has created a parameter statement for using and accumulating those funds. This statement will be a part of the financial philosophy in Governing Board Policy that assures the long-term sustainability of our programs.

Proposal

The Board has created a local policy named BP 3050 “Financial Philosophy” and has amended BP 3100 “Business and Non-instructional Operations” in order to clearly communicate its principles for the use of all funds, especially the use and accumulation of reserve funds.

DSO

Board President’s Recommendation:

That the Board adopt new Local Policy 3050, Financial Philosophy, and revised Board Policy 3100, Business and Non-instructional Operations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

Coronado USD

Board Policy

Budget

BP 3050

Financial Philosophy

The Board recognizes ~~their~~ *its** responsibility as trustees of public funds and wishes to create guidelines and parameters for financial decision-making that prioritize student learning; ensure that Coronado schools continue to deliver a superior education competitive with top public and private schools ~~in~~ *across* the country; and do so with in a manner which is financially responsible and consistent with *our* revenues and long-term obligations.

Towards this end:

1. ~~We~~ *The Board* will initiate a process in the 2013 -14 academic year which sets a goal to eliminate the structural deficit by the 2018-2019 fiscal year, and do so without running out of money in the interim. Thereafter, ~~we~~ *the District* will maintain a balanced budget.
2. ~~We~~ *The District* will sustain an operating reserve that is greater than or equal to at least ~~six-week~~ two months** of the annual operating budget.
3. ~~We~~ *The District* will build a budget, which maintains appropriate class sizes and student days appropriate to achieve the goal of preeminent education.
4. ~~We~~ *The District* will maintain a compensation package, which on balance, is above the average for unified school districts in the region.
5. ~~We~~ *The District* will develop a long-term capital expenditure and maintenance plan and will seek to maintain reserves for capital expenditures and maintenance, which are consistent with that plan, including a healthy contingency.

~~We~~ *The Board recognizes* that it cannot achieve all of the above objectives (including maintenance of quality, a balanced budget, and competitive compensation) solely through budget cuts. Accordingly, *the Board* will explore appropriate additional revenues to help address current structural deficits.

* Words in italics indicate minor grammatical changes

** Adjusted to comply with existing Board Policy 3100
(Business and Non-instructional Operations: Fund Balance, 5)(Attached)

Coronado USD

Board Policy

Budget

BP 3100

Business and Non-instructional Operations

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year that is aligned with the district's vision, goals, and priorities. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 3000 - Concepts and Roles)

(cf. 3050 - Financial Philosophy)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

Budget Advisory Committee

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board or the Superintendent or designee.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 3350 - Travel Expenses)
(cf. 9130 - Board Committees)
(cf. 9140 - Board Representatives)

Budget Criteria and Standards

In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of law. (Education Code 33128.3; 5 CCR 15450)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Non-spendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts that the Board or its designee intends to use for a specific purpose.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least two months of general fund operating expenditures, or 17 percent of general fund expenditures and other financing uses.

(cf. 3050 – Financial Philosophy)

If the unassigned fund balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board shall approve a plan for meeting the district's long-term obligations to fund non-pension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased

revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools
33127-33131 Standards and criteria for local budgets and expenditures
35035 Powers and duties of superintendent
35161 Powers and duties, generally, of governing boards
42103 Public hearing on proposed budget; requirements for content of proposed budget
42122-42129 Budget requirements
42130-42134 Financial certifications
42140-42141 Disclosure of fiscal obligations
42602 Use of unbudgeted funds
42605 Tier 3 categorical flexibility
42610 Appropriation of excess funds and limitation thereon
44518-44519.2 Chief business officer training program
45253 Annual budget of personnel commission
45254 First year budget of personnel commission
GOVERNMENT CODE
7900-7914 Appropriations limit
CODE OF REGULATIONS, TITLE 5
15060 Standardized account code structure
15440-15451 Criteria and standards for school district budgets

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Budget Planning and Adoption, 2006
Maximizing School Board Governance: Understanding District Budgets, 2006
School Finance CD-ROM, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual
New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009
Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analyst's Office: <http://www.lao.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Policy CORONADO UNIFIED SCHOOL DISTRICT

adopted: October 20, 2011 Coronado, California

Amended Draft

AGENDA – June 20, 2013

6.0 SITES AND CONSTRUCTION

6.3 Award Bid for the Coronado Unified School District for RFQ #2013-1 Long Range Facilities Master Plan Services (Action)

Background Information:

A bid notice was placed in the *San Diego Union-Tribune* and the *San Diego Daily Transcript* on March 6, 2013, and March 13, 2013. The RFQ Requirements were made available to bidders online at the Coronado Unified School District website. The bids were received, reviewed, and evaluated for conformity and responsiveness to the RFQ Requirements. Eight companies were selected and reviewed by committee. Four final companies were selected and interviewed June 10, 2013. The screening committee recommends Eric Hall and Associates be selected for this work.

Report:

Eric Hall and Associates will present information about their approach for developing a Facilities Master Plan.

Financial Impact:

There is no impact to the general fund as construction is funded from the Special Reserve Fund for Capital Outlay Projects (Fund 40).

Superintendent's Recommendation:

JPF

That the Board award the bid for the RFQ #2013-1 Long Range Facilities Master Plan Services to Eric Hall and Associates and authorize Administration to sign all documents.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – June 20, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

6.4 Approve the Services of Fiscal Crisis and Management Team to Conduct a Special Education Study (Action)

Background Information:

The cost to the District for providing Special Education services to students continues to rise. The Superintendent or designee needs to ensure that resources are being used to their fullest extent possible, and that best practices are used to minimize the impact on the General Education fund for providing Special Education services.

To this end, the Superintendent would employ the services of the Fiscal Crisis and Management Assistance Team (FCMAT) to assess the District’s provision of Special Education services. This assessment would include:

- Reviewing the SELPA allocation model and any options for revenue generation.
- Providing an analysis of staffing ratios along with class and caseload sizes, using statutory requirements for mandated services and statewide guidelines.
- Reviewing internal controls used to monitor staffing levels.
- Reviewing the use of resources allocated for nonpublic schools and agencies, mental health services and alternative programs.
- Reviewing the efficiency of staffing for 1:1 instructional aides.
- Reviewing the costs of due process and mediations over the past three years.

A report of Recommendations will be generated. Student Services and Business Services staff will then review the recommendations and implement those that will enhance the efficiency of service provision while maintaining the direction of our educational program.

Financial Impact:

The estimated cost for the consulting services of FCMAT is not expected to exceed \$20,000.

JPF

Superintendent’s Recommendation:

That the Board direct the Superintendent to engage the services of FCMAT to conduct a Special Education study.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – June 20, 2013

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

June 27, 2013: Regular Board Meeting

- Adopt Budget

August 22, 2013: Regular Board Meeting

- Data and Assessment Update
- NWEA MAP, STEAM
- Consolidated Application
- Human Resources Report
- Business Services Report
- Student Services Report

September 12, 2013: Regular Board Meeting

- BBMAC Fourth Quarter Financial Report
- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Assessment Report (STAR/Advanced Placement)
- Coronado Schools Foundation Report on Summer School
- Board Policy Update – First Reading

October 3, 2013: Board Workshop

- Staff Evaluation Update and Discussion of Next Steps

October 17, 2013: Regular Board Meeting

- Student Enrollment Report
- Uniform Complaint Quarterly Report
- Board Policies – Approval
- Approve All Site Safety Plans

November 21, 2013: Regular Board Meeting

- Coronado School of the Arts Report

December 12, 2013: Organizational Meeting

- First Interim

December 19, 2013: Regular Board Meeting

- Islander Sports Foundation Update

January 2014: Regular Board Meeting TBD

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading

February 2014: Regular Board Meeting

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- BBMAC Second Quarter Financial Report
- Board Policy Update – Approval

March 2014: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations

April 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 2014: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- BBMAC Third Quarter Financial Report
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

JPF